

**Old Fort Commission
Minutes of Regular Meeting
Wednesday, July 20, 2016 at 5:30 PM
Old Fort Replica**

PRESENT: Dave Moehn, Sharon Harp, Carol Foss, Marie Brady-Whitcanak, Joe Thurman, Franz Hoenig, Dr. Eugene Watkins (Site Manager), Linda Baxter (gift shop), David Varley (City Manager) and John Luna (Management Analyst).

ABSENT: Charles Block

GUESTS: Shelly Dawling, Andy Andrews (NLCHS) and Richar Abel, New Member.

MEETING CALLED TO ORDER: by Harp at 5:30 PM.

APPROVAL OF MINUTES: Block MOVED, and Brady-Whitcanak SECONDED, to APPROVE the MINUTES of the June 15, 2016, REGULAR MEETING with 2 corrections. MOTION CARRIED.

SITE MANAGER'S REPORT:

1. There were 9 days of extreme heat.
 - a. June 19th the Fort closed at 3:00 PM due to the high heat index.
 - b. 13 visitors were verbally warned of the heat, and one person was quite affected.
 - c. A profit of \$1,813.13 was reported.
 - d. July 2, 3, 4 were banner days bringing in \$826.00 which is a Fort record for sales.
2. Tours.
 - a. Holy Trinity Day Care
 - b. 5 people from Nauvoo, which the Fort opened on Monday to accommodate them
 - c. Visitors from 42 states, 15 foreign countries and 78 towns in Iowa
 - d. Large bus tour from Pella, Iowa who also toured the prison
3. July 16th a Battlefield Anniversary event was held.
 - a. Each year with publicity the event should grow
 - b. Andrews thanked Thurman for videotaping the event
4. August 4-7 at RiverFest time, "Rifles, River, and Reenactors" will take place. Publicity is needed. It is possible that a Prof. from Monmouth College could supply us with interns, also a Humvee will be loaned for the event.
5. Repairs:
 - a. Heating system
 - b. Window frames being worked on
 - c. New shutters being made
6. Uniform Orders:
 - a. 10 shirts, 2 vests and 4 trousers have been ordered.
 - b. Foss suggested a new jacket be ordered for Dr. Watkins. An 1810 jacket is \$350.00. Money can be released from the budget, a vote is not needed.

INCOME / EXPENSE REPORT: Given by Luna

The report was passed to those present. The budget was reviewed.

It was verbally accepted.

GIFT SHOP REPORT: Given by Baxter

1. Had a good June without having any special events.
2. Drop-ins that did not tour provided good sales. Some spent \$80.00 to \$200.00.
3. There is a constant need to restock.
4. Water and pop are sold for \$1.00.

OLD BUSINESS:

1. Volunteers are needed. We have applications.

NEW BUSINESS:

1. Richar Abel was welcomed as a new member of the Committee.
2. Security cameras for the Old Fort were discussed.
 - a. Proposals by 2 companies were passed to members.
 - b. Per Mar Security Services was the choice.
 - c. Cost is \$395.00 with a monthly fee of \$59.95.
 - d. Cameras on site can detect activity of animals and humans.

Thurman MOVED, and Brady-Whitcanak SECONDED, to approve DR. WATKINS PRESENTING THE NEED FOR SECURITY SERVICES TO THE CITY COUNCIL. MOTION CARRIED.

3. Guest Andy Andrews Report:
 - a. Fort Meigs in Ohio sent us \$1,000.00
 - b. Since the last meeting, fund raising has been slow for the Battlefield site. \$250.00 has been received.
4. Dawling reported on the proposed fund raiser "Music in the Fort":
 - a. Hoping for an October date.
 - b. To be held inside the Fort stockade.
 - c. Musicians need to be booked, Ted Brooks and others
 - d. Sunday afternoon was suggested as a good family time.
 - e. Will ask for food donations.
5. The Smithsonian traveling display in our Fort was discussed.
 - a. It has been there since 2000.
 - b. Takes up the upper level to show case it.
 - c. The exhibit's time period is 1790-1820.
 - d. Pictures need climate control.
 - e. It was suggested to move the display to the public library. Sarah will be contacted.
 - f. This will make room for Military displays.

Next meeting will be August 17, 2016 at the Old Fort Replica.

ADJOURNMENT: Brady-Whitcanak MOVED, and Moehn SECONDED, to ADJOURN the MEETING.
MOTION CARRIED.

MEETING was ADJOURNED at 6:40 PM

Sharon Harp
Old Fort Commission