

**Old Fort Commission**  
**Minutes of Regular Meeting**  
**Wednesday, December 19, 2018 at 5:15pm**  
**City Hall Landing Room**

**MEMBERS PRESENT:** Chairperson Joe Thurman, Dave Moehn, Secretary Carol Foss, Joshua Sessions and Dr. Eugene Watkins (Site Manager)

**MEMBERS ABSENT:** Richar Abel and Dr. Marie Brady-Whitcanak

**CITY STAFF:** City Manager David Varley

**GUESTS:** Andy Andrews, NLCHS

Meeting was called to order by Chairperson Thurman at 5:22pm.

**Approval of Minutes:** Dave Moehn MOVED, and Joe Thurman SECONDED, to APPROVE the MINUTES of the September 19, 2018, Regular Meeting. MOTION CARRIED.

**Site Managers Report:**

**1. Operation:**

- A. Cannon repairs were made and was painted. Looks great.
- B. 4x4 lumber is needed to make new bunk beds.
- C. Room #3 is the only room now not completed.
- D. Attic is re-insulated.
- E. Porch on the west wing collapsed but was quickly repaired.
- F. Would like to make a brick oven and will be getting the bricks.
- G. Girl Scouts plan on working on the garden.
- H. Interesting artifacts (pipe, pieces of metal and pottery shards) were shown that were found in previous digs at the fort site

**2. Events and Tours:**

- A. During the October flood the fort was open the 1<sup>st</sup> and last weekends. The tours did well then. The prison tours added to the number of people touring the fort. No damage to fort.
- B. 2019 Schedule of Events
  - i. February – Royal Rangers plan to stay at the Fort
  - ii. May 25, 26 & 27 (Memorial Day Weekend) – Open for tours
  - iii. June 22 & 23 – Historic Skills Weekend: will have blacksmith working demonstrations, hand carpentry, sewing, making wax candles, calligraphy writing, tent making and military demonstrations.
  - iv. July 4<sup>th</sup> – Open at 1:00pm.
  - v. September 7 & 8 – Siege will take place with re-enactments. Fort Atkins representatives hope to come and participate.

### **3. Promoting:**

- A. Website has new items on it, including 2019 schedule of events.

### **Income/Expense Report:**

1. City Manager Varley passed a detailed financial report. Numbers were down a bit due mostly to weather. There were low numbers for the siege also.

### **Gift Shop Report:**

No report

### **Old Business:**

1. **CPR Class:** New date will be assigned.

### **New Business:**

1. **Historic Book of Fort Madison:** now on sale. It is \$60.00 and has a limited number of 300 printed. Can be purchased at the museum and the Daily Democrat office.

### **Friends of Old Fort Madison:**

1. Andy Andrews reported a new survey will be done on the highway before the projected work in 2020.

**Adjournment:** Unanimously approved. Motion Carried.

Meeting was adjourned at 6:05 pm

Submitted By,  
Carol Foss, Secretary  
Old Fort Commission