

**Old Fort Madison Commission  
Minutes of Regular Meeting  
Wednesday, July 18, 2012 at 5:15 PM  
City Council Chambers**

PRESENT: Charles Block, David Moehn, Carol Foss, Sharon Harp, Neal Boeding (Council Liaison), and Dr. Eugene Watkins (Site Manager).

ABSENT: John Luna (Management Analyst) – Excused, Martin Graber, and Roxanna Crail.

GUESTS: Bob Foss and Ted Kolbet

MEETING CALLED TO ORDER: by Moehn at 5:21 PM.

APPROVAL OF June 20, 2012 MINUTES: Block MOVED, and Harp SECONDED, to APPROVE the minutes.  
Motion CARRIED 4 – 0.

SITE MANAGERS REPORT:

- A. Timeline Event went well last weekend.
  - a. Had one (1) Vendor/Suttler.
  - b. 7<sup>th</sup> Iowa from Burlington was present.
  - c. 1812 1<sup>st</sup> Infantry Volunteers were present.
  - d. WWII 26<sup>th</sup> Infantry was handled by Watkins.
  - e. Made approximately \$1,000.
- B. July 4<sup>th</sup>.
  - a. 6 or 8 were present for firing of the cannon.
  - b. The afternoon was busy.
- C. The Old Fort was closed for two (2) days this week.
- D. Franz distributed flyers at Prairie du Chien, WI event.
- E. Watkins spoke at:
  - a. Rotary Club meeting.
  - b. Chamber After Hours, before 30 -40 people, the last weekend in June.
- F. Tours:
  - a. Two were conducted since the last Meeting.
  - b. One scheduled for tomorrow.
  - c. One scheduled for next week.
- G. Visitor demographic representation:
  - a. 44 or 45 states.
  - b. 15 countries.

INCOME / EXPENSE REPORT: Luna emailed the detailed report to Commission members on July 9.  
Report Highlights are:

- Fiscal YTD Revenue: \$94,000 Budget vs. \$76,616 Actual
- Fiscal YTD Expense: \$94,000 Budget vs. \$88,981 Actual

GIFT SHOP REPORT: Linda Baxter's written report was submitted.

OLD BUSINESS:

- A. Informational signage along 4<sup>th</sup> Street.
  - a. Two of the three signs are complete.
  - b. Watkins will talk to Steve Hayes (Public Works) about constructing sign supports.
  - c. Block will email photos to Watkins showing examples of sign supports that might be useable for 4<sup>th</sup> Street.
- B. Bicentennial Projects for Old Fort.
  - a. Have sold some Bicentennial T-Shirts.
- C. Fife & Drum Corps participation will be limited to Rodeo Parade and Shows at Old Fort
  - a. Friends of Old Fort group is handling Fife & Drum Corps arrangements.
- D. Non-profit status of Friends of Old Fort was questioned.
- E. Cannon in Rodeo Parade is questionable.
  - a. Need some means to tow the cannon.
  - b. Watkins will investigate.
  - c. Locating a source to print an informational banner for the cannon was discussed.
- F. Archaeological Conservancy has an interest in acquiring the Old Fort Battlefield Site.

NEW BUSINESS:

- A. Neal Boeding's appointment to City Council has created a vacancy on Old Fort Commission.
  - a. Still have Commission vacancy.
  - b. One name has been submitted to Mayor.
  - c. Boeding will check on status.

ADJOURNMENT:           Block MOVED, and Foss SECONDED, to ADJOURN. Motion CARRIED 4 – 0.

Meeting was ADJOURNED by Moehn at 5:55 PM.