

**Old Fort Madison Commission
Minutes of Regular Meeting
Wednesday, June 20, 2012 at 5:15 PM
City Council Chambers**

PRESENT: Martin Graber, Charles Block, David Moehn, Roxanna Crail, Carol Foss, Sharon Harp, Dr. Eugene Watkins (Site Manager), John Luna (Management Analyst), and Neal Boeding (Council Liaison).

ABSENT: None.

GUESTS: Linda Baxter, Ted Kolbet, and Bob Foss.

MEETING CALLED TO ORDER: by Moehn at 5:15 PM.

APPROVAL OF April 18, 2012 MINUTES: Block MOVED, and Harp SECONDED, to APPROVE the minutes. Motion CARRIED 5 – 0. (The May 16 Meeting was cancelled for lack of a Quorum.)

SITE MANAGER'S REPORT:

- A. The Memorial Day Event went well.
 - a. The memorial ceremony was attended by 25 – 30.
 - b. Approximately 50 toured the Old Fort each day.
- B. Work on the cannon should be completed by July 4.
- C. Interpretive signs have been received from the prison (ISP). Still need mounting hardware.
- D. The Old Fort was closed June 9 and 10 because of a heavy infestation of May Flies.
- E. We may be losing an Interpreter.
 - a. There is a possible replacement among the Volunteers.

INCOME / EXPENSE REPORT: Luna emailed the detailed financial report to commission members on June 19.

Report highlights are:

- Fiscal YTD Revenue: \$94,000 Budget vs. \$63,924 Actual
- Fiscal YTD Expense: \$94,000 Budget vs. \$80,169 Actual

GIFT SHOP REPORT: Linda Baxter presented her detailed May 2011 Admissions and Retail Report.

OLD BUSINESS:

- A. Informational signage along 4th Street
 - a. See Site Manager's Report.
- B. Battlefield Property is now owned by Holy Trinity Catholic Schools.
 - a. Moehn has approached Holy Trinity twice, with no success, about getting on the School Board agenda.
- C. Mayor issued a War of 1812 Proclamation at the May 22 City Council Meeting.
 - a. Watkins has possession of the Proclamation.
- D. Memorial Day Activities.
 - a. See Site Manager's Report.

NEW BUSINESS:

- A. Neal Boeding appointed to City Council. Opening for new member on the Old Fort Commission.
 - a. One applicant's name has been given to the Mayor.
- B. Dave Moehn visited Missouri Historical Library and Research Center, St. Louis, MO.
 - a. Moehn purchased four copies of the National Intelligencer from 1810 on eBay to display.
 - b. The Missouri Historical Museum is interesting.
 - c. The procedure for photos is complicated.
 - d. Fees are charged for obtaining research information.
- C. Military Weekends every weekend of June.
 - a. Have been popular so far this month and were heavily visited.
- D. June 30 – July 1 Trade Fair / Timeline Event.
 - a. Civil War Reenactors questionable.
- E. July 4 shoot cannon.
 - a. If work on cannon is completed by July 4.

ADJOURNMENT: Foss MOVED, and Graber SECONDED, to ADJOURN. Motion CARRIED 6 – 0.

Meeting was ADJOURNED by Moehn at 6:10 PM.