

**CIVIL SERVICE COMMISSION MINUTES
FEBRUARY 13, 2020 - 11:00 A.M.**

The Fort Madison Civil Service Commission met on Thursday, February 13, 2020, at 11:00 A.M. at City Hall, 811 Avenue E, Fort Madison, Iowa. Commission Members Mike Benda, Stephanie Knoch and Mike Killoren were present as well as Civil Service Clerk Melinda Blind and Police Chief Mark Rohloff.

APPROVAL OF MINUTES

Knoch MOVED and Benda SECONDED to approve the minutes of December 2, 2019.

MOTION CARRIED 3 AYES

FIRE DEPARTMENT CAPTAIN PROMOTIONAL LIST

It was noted Chief Herren was involved in union negotiations and was unavailable. Killoren stated that all firefighters who met the qualifications took the test and all 10 passed the test.

Knoch MOVED and Killoren SECONDED to approve the list.

MOTION CARRIED 3 AYES

POLICE DEPARTMENT PROMOTIONAL EXAM

Chief Rohloff said after he and Benda, researched all possible avenues and looked into what tests other communities are using, the best options were the POST test, which is what the state uses, or IPMA. The City has a contract with IPMA and uses their testing for Fire Promotional and Fire Lieutenant's exams. After reviewing a sample test, he said test 501 for Police Department Supervisors, is a relatively good test. The test is technically for Corporal/Sergeant but the content covers what is needed for the position.

A test date of Thursday, April 23, 2020, was set.

He also notified the Commission that the Department has several openings. Randy Davis is leaving on disability and Ron Russell, a certified officer from Illinois who was hired last year, is moving back to Gulfport, Illinois. Rohloff said the department will be seeking both certified and entry-level candidates. A discussion was held regarding how the Civil Service Commission would be involved the process.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 11:39 P.M.

UNANIMOUS APPROVAL