

**Old Fort Commission
Minutes of Regular Meeting
Wednesday, February 20, 2013 @ 5:15 PM
City Hall Landing Conference Room**

PRESENT: Martin Graber, Charles Block, David Moehn, Carol Foss, Kris Schoene, Chuck Ford, Dr. Eugene Watkins (Site Manager), John Luna (Management Analyst), and Jimmie Wendorf (RSVP Director).

ABSENT: Neal Boeding (Council Liaison) - Excused, and Sharon Harp.

GUESTS: Chris Ford, Jan Garza, and Bob Foss.

MEETING CALLED TO ORDER: by Moehn at 5:17 PM

APPROVAL of January 16, 2013, MINUTES: Block MOVED, and Foss SECONDED, to APPROVE the MINUTES. MOTION CARRIED - Unanimous.

SITE MANAGERS REPORT:

A. Repair of fire damage to Enlisted Men's Quarters.

- a. The City is awaiting architectural specifications to safely repair the fire damage to the two buildings.
- b. Once specifications are approved, there will be a pre-bid meeting, a request for bids, and then approval of bids and awarding of contract(s).
- c. It is anticipated that work could begin in April or May.

B. War of 1812 Battlefield.

- a. A meeting had been scheduled for February 21 with John Doershuk, Iowa State Archaeologist, and a representative of the National Park Service to review the Battlefield status with City officials. The meeting has been postponed due to pending inclement weather.

C. Marketing Report.

- a. **Wendorf has been working on securing a number of grants - possibilities include:**
 - i. North Lee Foundation - \$2,400.
 - ii. Kuhlmeier Trust - \$1,000.
 - iii. United Way - \$500.
 - iv. Alliant Energy - \$2,400.
 - v. Money from grants would initially be used for new uniforms for interpreters.
 1. Wendorf has lined up a local seamstress to construct uniforms.
- b. Wendorf has been working with Watkins on planning a History Timeline Event.
 - i. The event is scheduled to be held on Thursday and Friday, June 13 and 14.
 - ii. The goal will be to draw crowds to the Old Fort.
 - iii. Attractions being considered are:
 1. Raptor awareness with raptors from a regional Raptor Center.
 2. Native animals from the Blank Park Zoo in Des Moines.
 3. Equipment, such as tanks and weapons, from the Army and Navy.
 4. Vendors in period dress.
 5. The Illiniwek Chapter of the Missouri Archaeological Society will bring a number of displays and discuss its work.

INCOME / EXPENSE REPORT:

- A. Written Report was emailed to Commission Members by Luna on February 15.
- B. Highlights of the Report were discussed.

GIFT SHOP REPORT: Not applicable since the Gift Shop was closed throughout the month.

OLD BUSINESS:

- A. Bicentennial Activities for 2013.
 - a. Moehn suggested that something should be done to commemorate the July skirmish in which several people were killed.
 - b. One possibility is to shoot the cannon on the 4th of July.
 - c. Perhaps we will have something definite on the Battlefield status by then and can have a function at the Battlefield site.
 - d. Another possibility is to commemorate the November burning of the original Fort Madison.
- B. Insurance information and options for the future of the Old Fort Replica.
 - a. This information has not yet been received.
- C. Status of monies donated to Old Fort Madison.
 - a. Moehn requested information from the City as to status of donations.
 - b. Moehn was requested to detail sources and amounts of those donations to the Old Fort.
 - c. If identified, the money could be applied toward the \$10,000 requirement for being a member of the North Lee County Foundation.

NEW BUSINESS:

- A. Roxanne Crail resigned from the Commission.
- B. Chuck Ford appointed as a new member for the Commission.
 - a. **Ford's membership on the Commission was approved at the last City Council Meeting.**
 - b. Welcome Chuck Ford.
- C. Laurie Breen, Director of Community Foundation of North Lee County, will attend our March 30, 2013 meeting.
 - a. Breen was unable to attend the meeting.

NON-AGENDA ITEM:

- A. Jan Garza, representing the Fort Madison Parish Partners requested permission for that group to hold a Sunrise / Early Morning Easter Service.
 - a. Parish Partners is a multi-denominational group.
 - b. The group has held an Easter Morning Service in the Old Fort Madison Replica for several years and would like permission to do so again this year.
 - c. Commission members indicated they did not see a problem with granting permission.
 - d. Because this item was not on the agenda, a formal vote will be taken at the next Commission Meeting on March 20.

ADJOURNMENT: Graber MOVED, and Block SECONDED, to ADJOURN the MEETING.
MOTION CARRIED - Unanimous.

MEETING was ADJOURNED by Moehn at 6:10 PM.