

**MINUTES
FORT MADISON CITY COUNCIL
Tuesday, February 4, 2014 - 7:00 P.M.**

The Fort Madison City Council met in regular session on Tuesday, February 4, 2014, at 7:00 P.M. at City Hall, 811 Avenue E, Fort Madison. Presiding was Mayor Bradley A. Randolph with Council Members Chris Greenwald, Brian Wright, Kevin Rink, Rusty Andrews, Jason Huppert and Mark Lair. Council Member Travis Seidel was absent.

VISITORS AND APPEARANCE REQUESTS

There were none.

AGENDA

Greenwald MOVED and Wright SECONDED to approve the agenda.

MOTION PASSED 6-0

CONSENT AGENDA

Rink MOVED and Andrews SECONDED to approve:

- Minutes of January 24, 2014, as written;
- Mayor's reappointment of Werner Duttge and Kathy McCracken to the Sister City Commission, terms expiring January 6, 2017;
- Mayor's reappointment of Mike Pulis to the Park, Recreation & Dock Board, term expiring April 1, 2018;
- Mayor's reappointment of Lyle Brown to the Planning and Zoning Commission, term expiring March 19, 2019;
- Liquor License Renewal: Under the Sun, 739 Avenue G, effective March 1, 2014 – Special Class B Native Wine with Sunday Sales;
- Liquor License Renewal: The Parthenon, 715 – 8th Street, effective February 16, 2014 - Class B Beer with Sunday Sales;
- Partial Liquor License Refund: The Dock at Fort Madison, 902 – 4th Street, in the amount of \$211.25;
- Resolution No. 2014-04, URTED application to Dasan Properties, LLC, 2331 Avenue L (addition);
- Resolution No. 2014-05, URTED application to Michael S/Nancy K Carter, 2701 Avenue K (garage); and
- Payment of Claims.

MOTION PASSED 6-0

ORDINANCES AND RESOLUTIONS

1ST READING, TERM LIMITS FOR TOURISM COMMISSION: Lair MOVED and Greenwald SECONDED to approve an ordinance amending Title **2-19-2(b)**, **setting term limits for Tourism Commission members.**

City Manager Byron Smith said the Tourism Commission has discussed setting term limits for members at their last two meetings. The original ordinance did not have term limits for the two at-large members. The ordinance sets out three year terms for all members.

ROLL CALL: AYES: Greenwald, Wright, Boeding, Andrews, Huppert, Lair
 NAYES: None

MOTION PASSED 6-0

The Mayor then declared said Ordinance PASSED and APPROVED this 4th day of February, 2014.

RESOLUTION NO. 2014-06, AUTHORIZE ESCROW AGREEMENT: Rink MOVED and Greenwald SECONDED to adopt a resolution approving and authorizing execution of an Escrow Deposit Agreement with respect to the \$1,740,000 General Obligation Bonds, Series 2006 (Siemens TIF project).

Smith said the Siemens TIF has accumulated enough funds to pay off the debt. This resolution will place the funds in an escrow account and, at the first call date of June, 2017, the bonds will be paid off. Once the funds are in the escrow account, the debt will not count against the City and the first segment can be moved out of TIF. He estimated this would generate \$50-60,000 to the general fund in FY 2015-16.

ROLL CALL: AYES: Greenwald, Wright, Rink, Andrews, Huppert, Lair
 NAYES: None

MOTION PASSED 6-0

The Mayor then declared said Resolution ADOPTED and ENACTED this 4th day of February, 2014.

ELECTRICAL INSPECTIONS

CONTRACT FOR SERVICES WITH SEIRPC: Greenwald MOVED and Wright SECONDED to approve the Mayor's signature on a contract for Electrical Inspection Services with Southeast Iowa Regional Planning.

Smith said the State of Iowa began requiring electrical inspectors to be certified. Krogmeier and Herren tested for the certification and were not successful. Some other local communities have the same issue and have hired SEIRPC to perform inspections.

Both Krogmeier and Herren are still working on their certification and once certified, SEIRPC would not be needed. Krogmeier hopes to have his certification by the end of June. For the convenience of the citizens, Smith explained it is best to keep these inspections in house and not turn the inspections over to the State. State fees are much higher and three days' notice is required before an inspection. The State inspector for this area currently covers four counties.

A question was raised regarding early termination of the contract. The contract requires a payment of a minimum of 50 inspections and a 30 day notice. Krogmeier estimated he performs 200-300 electrical inspections each year. At a question of hiring an electrician to perform the inspections, Krogmeier said in order to be an inspector an electrician would have to surrender their license.

Greenwald questioned if the City could perform inspections out in the county. Herren said it is a jurisdictional matter and the county did not perform inspections prior to this.

MOTION PASSED 6-0

RESOLUTION NO. 2014-07, ESTABLISH \$70 FEE PER VISIT: Greenwald MOVED and Lair SECONDED to adopt a resolution establishing a temporary administration fee of \$70.00 per visit for electrical inspections.

Smith said the City already charges an electrical permit fee. This will be an additional charge to cover the SEIRPC inspector fees. Lair questioned if the City can raise our rates when the inspector is no longer needed.

ROLL CALL: AYES: Greenwald, Wright, Rink, Andrews, Huppert, Lair
 NAYES: None

MOTION PASSED 6-0

The Mayor then declared said Resolution ADOPTED and ENACTED this 4TH day of February, 2014.

OTHER

FY ENDING 6/30/2013 AUDIT: Lair MOVED and Rink SECONDED to receive and file the City's audit for Fiscal Year ending June 30, 2013.

Smith said the audit was very clean. Some items are noted each year as there is not enough staff to split up duties. He said auditors usually find this in cities our size.

MOTION PASSED 6-0

DISCUSSION ITEMS

There were none.

REPORTS BY DEPARTMENT HEADS

The Library had the first 'Stepping It Up' discussion last week.

PRESENTATIONS BY LIAISONS TO BOARDS AND COMMISSIONS

Randolph, Smith and Greenwald will be in Des Moines on Wednesday and Thursday for Great River Region Days and will meet with the Governor regarding the prison. Lair reported the Airport Commission met and discussed their budget and several projects they want to begin this summer.

ADJOURNMENT

At 7:24 P.M., Rink MOVED and Wright SECONDED to adjourn until Tuesday, February 18, 2014, at 7:00 P.M.

VOICE VOTE APPROVAL

MANUAL CLAIMS AND WARRANTS: See Claims dated January 30, 2014, in the amount of \$424,746.60.

<u>PAYROLL</u>	<u>1/24/2014</u>
General	\$153,882.36
RSVP	1,268.36
Old Fort	2,305.52
Road Use	20,271.21
Hotel/Motel	1,344.87
Water	28,375.31
Sewer	33,188.58
Solid Waste	18,179.79
Storm Water	2,907.13
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	\$261,723.13

Mayor Bradley A. Randolph
City of Fort Madison

ATTEST:

Melinda L. Blind, City Clerk