

**Old Fort Madison Commission
Minutes of Regular Meeting
June 18, 2014 at 5:15 PM
City Council Chambers**

PRESENT: Charles Block, David Moehn, Carol Foss, Sharon Harp, Chuck Ford, Dr. Eugene Watkins (Site Manager), John Luna (Management Analyst, and Brian Wright (Council Liaison).

ABSENT: Russell Savage – Excused.

GUESTS: Linda Baxter and Chris Ford.

MEETING CALLED TO ORDER: by Moehn at 5:17 PM.

APPROVAL OF MINUTES: Harp MOVED, and Foss SECONDED, to APPROVE the MINUTES of the May 21, 2014, Regular Meeting. Motion CARRIED 5 – 0.

SITE MANAGER’S REPORT:

1. The Raptors, Rifles, and Re-enactors Event went well.
 - a. Gross Income is estimated at \$1,000.
 - b. The Event featured the largest Weapon / Uniform display ever held at The Old Fort.
 - c. A Digital Uniform was featured in the Marines display.
 - d. Martin Graber donated an Army Uniform.
2. The last tours in May included:
 - a. 27th – New London
 - b. 30th – Lincoln School
3. The Proposal for the National Park Service is ready for mailing.
4. On July 4th 18 shots will be fired from the cannon.
 - a. It was a custom during the active period of the original Fort Madison to drink a shot of whiskey for each shot of the cannon.
 - b. Watkins is looking for “volunteers”.
5. The Old Fort Staff will march in the July 4th parade on Avenue G.
6. On Friday, July 18th, in conjunction with the 175th Anniversary of the City of Fort Madison, Lights, Camera, Action will show the 1972 OSA movie about the Fort.
7. On July 24th, from 5 PM until dark, the Old Fort will accept donations for the night firing of weapons.
8. A climate controlled facility is needed for storage of uniforms and weapons.

INCOME / EXPENSE REPORT: Luna stated that the Report is not available at this time.

GIFT SHOP REPORT: Linda Baxter gave a verbal report:

1. The Gift Shop took in \$3,360.91 in May 2014.
 - a. This amount was 21% less than during May 2012.
2. Gift Shop Visitors during May 2014 totaled 687 people.
 - a. Of this amount, 439 toured the Old Fort.
3. So far this year the Old Fort has hosted visitors from:
 - a. 13 Countries
 - b. 36 States

OLD BUSINESS:

1. Need a new member for the Old Fort Commission.
 - a. Moehn stated that this is still a need.
2. City Council decided to hire consultant for estimate on Old Fort Repairs.
 - a. During the June 3 City Council Meeting \$1,500 was approved to have a detailed estimate prepared.
3. Work being done to achieve nonprofit status for an Old Fort Group.
 - a. Martin Graber and Bill Napier are putting together the necessary paperwork.
4. Raptors, Rifles, and Re-enactors' Weekend June 13, 14, and 15.
 - a. See the Site Manager's Report.

NEW BUSINESS:

1. 4th of July Activities.
 - a. See the Site Manager's Report.

NON-AGENDA ITEMS:

1. Rumors are circulating that the War of 1812 Battlefield Site has been sold.
 - a. This could not be confirmed at the North Lee County Office.

ADJOURNMENT: Block MOVED, and Foss SECONDED, to ADJOURN. MOTION CARRIED 5 – 0.

MEETING was ADJOURNED by Moehn at 5:46 PM.

David Moehn
Chair, Old Fort Commission

Date