

**Old Fort Commission
Minutes of Regular Meeting
Wednesday, October 21, 2015 at 5:15 PM
City Council Chambers**

PRESENT: Dave Moehn, Carol Foss, Chuck Ford, Sharon Harp, Dr. Eugene Watkins (Site Manager), John Luna (Management Analyst).

ABSENT: Brian Wright (Council Liaison), Charles Block, Russell Savage and Linda Baxter (Gift Shop).

GUESTS: Andy Andrews, Shelly Dowling, and Franz Hoenig.

MEETING CALLED TO ORDER: by Moehn at 5:25 PM.

APPROVAL OF MINUTES: Harp MOVED, and Ford SECONDED, to APPROVE the MINUTES of the September 16, 2015, Regular Meeting. MOTION CARRIED 4 – 0.

SITE MANAGER'S REPORT:

1. Received a \$15,000 grant from Midwest One Foundation.
2. DuPont could possibly be giving the Old Fort a \$4,000-\$5,000 donation for the battlefield.
3. Tours:
 - a. High school from Denmark (country) visiting Macomb.
 - b. Handicapped patrons.
 - c. Old Fort will be open October 23, 2015 for the "Spooktacular" participants to tour at no charge.
4. A couple requested the canon be fired next October for their wedding but nothing has been decided.
 - a. The gun crew of the Old Fort would do this.
5. John Hansman has given the fort some papers, uniform information and a shutter receipt.
6. Repairs:
 - a. Front gate on the fort was broke. Franz and Eugene constructed 4 oak planks to hold the gate again so it won't blow down.
 - b. Garden gate.
 - c. South enlisted men's barracks (by the river-south end) are starting to come apart upstairs. Eugene thought this should be a priority for fixing first.

INCOME / EXPENSE REPORT:

See Luna's report on paper.

GIFT SHOP REPORT:

No Report.

OLD BUSINESS:

1. Need a new member for the Old Fort Commission.
 - a. Still need a new member.

NEW BUSINESS:

1. Possibly raising admission price for next year.
 - a. Suggestion was \$7.00 for adults, age 5 and up leave at \$3.25 and family rate stay the same.
 - b. Triple A is putting out the 2015-2016 guide book and would like to know the price information soon.
 - c. The more upgrades that are done would also be pertinent to raising the admission price.
 - d. Carol Foss MOVED, and Harp SECONDED, to RAISE THE ADULT ADMISSION PRICE TO \$8.00. CHILDREN TO \$3.50, FAMILY TO \$20.00, SCHOOL GROUPS \$2.50, ADULT GROUP \$7.00, SCHOOLS IN LEE COUNTY \$1.00 PER STUDENT AND ADULT LEAVE AT \$7.00 AFTER THE RATIO, MILITARY VETERANS \$7.00. MOTION PASSED.
2. Planning on upcoming Viking cruises:
 - a. Eugene discussed what should be a priority for preparing.
 - b. Thoughts on having a new gift shop were discussed along with the factory.
 - c. In 2016-2017 more staffing will be needed. Decision must be made for funding more staff.
 - d. Discussion on having restroom/restrooms added out in the main fort area to accommodate more people and for staff.
3. Andy Andrews (guest) shared:
 - a. Had an interesting guest who graduated from FMHS in 1965 who was digging for the waterline at the Sheaffer Pen Co. and discovered the wall for fort blockhouse 3 of the original fort.
 - b. Meeting for the NLCHS/Friends of Old Fort Madison is October 27, 2015 at 7:00pm.
 - c. Need help to address envelopes to 200 people.

ADJOURNMENT: Foss MOVED, and Ford SECONDED, to ADJOURN the MEETING. MOTION CARRIED 4 – 0.

MEETING WAS ADJOURNED by Moehn at 6:55 PM.

David Moehn
Chair, Old Fort Commission

Date