

# CITY OF FORT MADISON

## TREE & BENCH MEMORIAL PROGRAM



### BENCH PROGRAM

The cost to donate a bench memorial is \$1,500 which includes the purchase and installation, memorial plaque, a concrete pad for bench placement and maintenance for a ten-year period. The selected benches are made of environmentally-friendly recycled plastic that are low maintenance with a longer lifespan. Donations can be made throughout the year, but benches will only be installed April through October, weather pending. Once the bench has been installed, the Parks & Recreation staff will mail a letter notifying the donor that the bench has been placed along with the final location. A list of possible locations within our City parks will be available while deciding on bench placement. Once the ten-year period has expired, the donor will be notified and can either follow the renewal procedure, or request the return of their memorial plaque from the bench.

## BENCH ORDER FORM

(Please Print)

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Park Preferred: \_\_\_\_\_

Plaque to read:

(8"x 2" has up to 3 lines of text & 20 characters/spaces maximum per line)

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

Line 3: \_\_\_\_\_

Please Circle:

I wish to remain anonymous: Yes No

Please make checks payable to the  
*City of Fort Madison* and mail to:

City of Fort Madison  
Parks & Recreation Department  
811 Avenue E  
Fort Madison, IA 52627

*Thank you,*

*City of Fort Madison Park & Recreation Department*

