

**MINUTES  
FORT MADISON CITY COUNCIL  
Tuesday, February 21, 2017**

The Fort Madison City Council met in adjourned session at 7:00 P.M. on Tuesday, February 21, 2017, at City Hall, 811 Avenue E. Mayor Bradley A. Randolph presided with Council Members Chris Greenwald, Brian Wright, Kevin Rink, Rusty Andrews, Travis Seidel, Mark Lair and Chad Cangas present.

**VISITORS AND APPEARANCE REQUESTS**

There were none.

**AGENDA**

Lair MOVED and Cangas SECONDED to approve the agenda as written.

**MOTION PASSED 7-0**

**CONSENT AGENDA**

Cangas MOVED and Seidel SECONDED to approve the Consent Agenda:

- ♦ Minutes of February 7, 2017;
- ♦ Mayor's appointment of Carol Foss to the Historic Preservation Commission, term expiring December 31, 2019;
- ♦ Mayor's reappointment of Dave Moehn to the Old Fort Madison Commission, term expiring March 21, 2020;
- ♦ Liquor License Renewal: Under the Sun, 733 Avenue G, effective March 1, 2017 – Class B Native Wine with Sunday Sales; and
- ♦ Payment of Claims.

**MOTION PASSED 7-0**

**ORDINANCES AND RESOLUTIONS**

**ORDINANCE NO. D-40, CHANGE COUNCIL MEETING TIMES:** Rink MOVED and Greenwald SECONDED to approve the third reading of an ordinance amending Title 1, Administration, Chapter 6, Council, Section 3, Meetings, by changing the meeting time of the City Council from 7:00 P.M. on the first and third Tuesdays of each month to 5:30 P.M. on the first and third Tuesdays of each month and updating the method by which notice of Council meetings is given to Council members.

ROLL CALL:           AYES:     Greenwald, Wright, Rink, Andrews, Seidel, Lair, Cangas  
                          NAYES:   None

**MOTION PASSED 7-0**

The Mayor then declared said Ordinance PASSED and APPROVED this 21st day of February, 2017.

**2nd READING, AMEND TRAFFIC, ZONING CODES: COMMERCIAL VEHICLES:**

Wright MOVED and Seidel SECONDED to approve the second reading of an ordinance amending Title 10, Zoning, Chapter 19, 3(A), Additional Parking Regulations and certain sections of Title 9, Traffic, Chapters 1, 7 and 11, to update definitions of commercial vehicles, provide an exception for recreational vehicles to be driven on residential streets and amend parking regulations for commercial vehicles, trailers and food trucks.

ROLL CALL:           AYES:     Greenwald, Rink, Andrews, Seidel, Lair, Cangas  
                          NAYES:    Wright

**MOTION PASSED 6-1**

The Mayor then declared said Ordinance PASSED and APPROVED this 21st day of February, 2017.

**OTHER**

**APPROVE FY2017-18 BUDGET, SET PUBLIC HEARING:** Cangas MOVED and Lair SECONDED to approve the Fiscal Year 2017-18 Budget and setting Tuesday, March 7, 2017, at 5:30 P.M. as date and time for hearing.

**MOTION PASSED 7-0**

**CONSENT TO SUBLEASE OF CB&Q PARKING LOT:** Rink MOVED and Lair SECONDED to consent to North Lee County Historic Society’s request to sublet the parking lot west of the CB&Q Depot to Matt’s Greenhouse for a term of three months beginning April 1, 2017 and ending June 30, 2017.

City Manager David Varley said the Society currently leases the entire CB&Q Complex from the City. The lease with the City allows them to sublease with the City’s consent. Matt’s Greenhouse would like to lease the portion next to the highway. Main Street fully supports having Matt’s Greenhouse there and does not think this will be a conflict with Farmer’s Market. Randolph noted any increase in the utilities should be paid by the tenant or Matt’s Greenhouse.

**MOTION PASSED 6-0  
ANDREWS ABSTAINED**

**ENGINEERING AGREEMENT FOR BLUFF ROAD BOOSTER STATION:** Cangas MOVED and Andrews SECONDED to approve an engineering services agreement with HR Green in an amount not to exceed \$22,600 for design and permitting for a new water booster station at Bluff Road and 35<sup>th</sup> Street.

**MOTION PASSED 7-0**

**PURCHASE USED SUBSURFACE CORRELATOR:** Seidel MOVED and Cangas SECONDED to approve the purchase of a used subsurface correlator unit at a cost of not to exceed \$15,500 for the Water Department.

Varley said this is a leak detection system. It will be used to find leaks in the water mains, service and irrigation lines. The City's water loss is currently at 15-17%. It is hoped the use of this equipment will reduce the water loss to 10% or less.

**MOTION PASSED 7-0**

**FY2015-16 AUDIT:** Cangas MOVED and Seidel SECONDED to receive and file the City's audit for Fiscal Year ending June 30, 2016.

**MOTION PASSED 7-0**

**FIRE CAPTAIN PROMOTIONAL LIST:** Seidel MOVED and Rink SECONDED to approve the Civil Service Commission's Fire Captain Promotional List.

**MOTION PASSED 7-0**

**INFORMATION TECHNOLOGY SERVICES/EQUIPMENT:** Varley said the City's computer systems have been neglected and band-aided for a long time. Two companies performed a system inventory and their findings were very similar. The City's systems (including routers, switches, servers, computers) do not have proper firewall or virus protection, are not compliant with HIPAA, the software and hardware is outdated or not supported anymore, there are email problems and the list goes on. The systems are very open to security breaches. A high percentage of the computers have viruses and there have been malware attacks. After review of the proposals and meeting with the companies, it is recommended to hire Cure Solutions and enter into a one year complete coverage maintenance agreement. The cost includes hooking the police department up to the sheriff's department, offsite backup of City data and bringing the City's computer systems up-to-date (including replacement of servers, switches and wiring).

Varley believed the monthly cost will probably stay the same after the first year. When the two companies' proposals were compared, the total difference was less than \$700. Cure offers unlimited after hours support, quicker response time and there is no charge to set up a new computer. Access charges to set up a new computer. Both companies like to see hardware changed out every three years but said they would work with us on this.

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The cost will be divided among the departments based upon their use. He said everyone realizes

this needs to be done and the departments are willing to dig in their budgets to find the money.

Cangas MOVED and Andrews SECONDED to accept the bid by Cure Solutions to update the City's information technology equipment for a cost of \$40,800 and a monthly service fee of \$2,900 for a term of one year.

**MOTION PASSED 7-0**

**DEPARTMENT HEAD REPORTS**

Chief Sittig reported three vehicles had tires slashed overnight, including one police vehicle parked at City Hall. The Fire Department will hold a night crash management scene class Thursday evening at the Riverview Pavilion. Over the weekend there was a water main break on the old highway and a sludge spill at the wastewater treatment plant.

**PRESENTATIONS BY LIAISONS TO BOARDS AND COMMISSIONS**

A conference call will be held tomorrow with IEDA and SEIRPC regarding Barker Financial. GRRWA met last week to look at how to maximize their space and permit land next to the landfill. A trip to Kansas City to talk to the FAA regarding Fort Madison's airport might be necessary.

**ADJOURNMENT**

At 7:35 P.M., Cangas MOVED and Seidel SECONDED to adjourn until Tuesday, March 7, 2017, at 5:30 P.M.

**VOICE VOTE APPROVAL**

**MANUAL CLAIMS AND WARRANTS:** See Claims dated February 15, 2017, in the amount of \$1,043,485.41, and Library Claims dated February 16, 2017, in the amount of \$7,796.63.

<b>PAYROLL</b>	<b>2/17/2017</b>		<b>2/3/2017</b>
General	\$172,802.93	General	\$171,333.99
Special Revenues	9,948.24	Special Revenues	3,869.23
Road Use	20,655.07	Road Use	20,421.68
Water	26,577.00	Water	26,596.98
Sewer	35,265.61	Sewer	35,095.80
Solid Waste	14,655.19	Solid Waste	14,821.07
Storm Water	2,684.36	Storm Water	2,684.35
	<u>\$282,588.40</u>		<u>\$274,823.10</u>

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Mayor Bradley A. Randolph  
City of Fort Madison

ATTEST:

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Melinda L. Blind, City Clerk