

**MINUTES**  
**FORT MADISON PARKS, RECREATION & DOCK BOARD**  
**REGULAR MEETING – WEDNESDAY, MAY 3, 2017**  
**CITY HALL COUNCIL CHAMBERS, 5:00PM**  
**FORT MADISON, IOWA**

**MEMBERS PRESENT:** Jim Decker, Mary Ann Gaudette, Sue Pieper, Trish Hall

**MEMBERS ABSENT:** Jesus Garcia

**CITY STAFF PRESENT:** John Luna, Dawn Helling, City Manager David Varley, Doug Krogmeier and Council Liaison Brian Wright

**GUESTS PRESENT:** Jeff Hunt, Cassie Gilbert, Tim Gobble, Reba Landon, Jaden Chuong, Sharon Chuong and Zephin Abel

**Approval of Minutes:**

Gaudette MOVED and Hall SECONDED a motion to approve the minutes of the March 1, 2017 meeting. MOTION CARRIED.

**Public Comments:**

None

**Old Business:**

**A. DISCUSS AND POSSIBLE ACTION ON A MONTHLY RATE FOR THE RV**

**PARK:** Luna shared that Helling called various RV parks in Iowa and received some of the rates, which were in the Agenda's Director's Report. The RV park that is the most similar to the RV Campground was the one in Winterset. Luna shared he liked their rates. Pieper expressed concern over people wanting to live there but Gaudette mentioned that under Winterset it says they can only stay 30 days. Gaudette then asked if it will be patrolled. Luna said it will be patrolled by police and parks employees. All members agreed they liked the idea that if someone is paying a weekly rate or monthly rate it must be paid in advance.

Pieper MOVED and Gaudette SECONDED a motion to ESTABLISH THE RATES, WHICH INCLUDE WATER AND ELECTRICITY, AT FORT MADISON RV CAMPGROUND AS \$20.00 PER NIGHT, \$119.00 PER WEEK AND \$500 PER MONTH WITH WEEKLY AND MONTHLY RATES PAID IN ADVANCE . MOTION CARRIED.

**B. DISCUSS AND POSSIBLE ACTION ON REQUIREMENTS FOR USE OF OPEN SPACES IN CITY PARKS:**

Luna shared there was a request to have a wedding at Rodeo Park by the soccer field and they wanted to set up a big tent. They then decided they wanted to have it toward the back by where Scenic Drive is because it is more private. Luna was not comfortable with them having it back there and Police Chief Sittig agreed that it was not a good idea for safety reasons. Gaudette asked what the requirements are for weddings in Riverview Park. Luna shared they have to obtain insurance either from their homeowner's policy or special event insurance. Pieper asked if permission has been granted to this individual yet. Luna said the individual is later on the agenda. Councilman Wright suggested New Lions Shelter would be a good place because there is a lot of grassy area and plenty of parking. Gaudette suggested designating certain areas that can be used

for weddings, special events, etc. and that they should only have 2 or 3 possibilities. At Rodeo Park the best places would be Mike Bowen Field, any shelter and especially New Lion's Shelter. Luna asked what they thought about Riverview Park. Should the "green space" guidelines be the same as special events. Pieper didn't think it would be a problem there because it is mainly open space.

Pieper MOVED and Hall SECONDED a motion to DESIGNATE MIKE BOWEN FIELD, OLD LIONS SHELTER, NEW LIONS SHELTER AND AIRPORT ANNEX SHELTER AT RODEO PARK AND ANY OPEN SPACE IN RIVERVIEW PARK FOR WEDDINGS, SPECIAL EVENTS, ETC. WITH THE SAME REQUIREMENTS AS SPECIAL EVENTS. MOTION CARRIED.

### **New Business:**

- A. BARLEY HOP AT RIVERVIEW PAVILION:** May 19, 2017, Tim Gobble, Fort Madison Chamber shared this is the 3<sup>rd</sup> year for the event but the 2<sup>nd</sup> at the pavilion. The parking lot is going to be utilized for the vendors but the pavilion will be needed for the restrooms. It will consist of micro-brewery tasting with 14 vendors registered. Fork-It food truck will be there and a live band.

Gaudette MOVED and Pieper SECONDED a motion to approve the BARLEY HOP AT RIVERVIEW PAVILION. MOTION CARRIED.

- B. ANYTIME FITNESS WORKOUT CLASSES IN CENTRAL PARK EVERY SATURDAY IN MAY:** May 6, 13, 20 and 17, 2017, Reba Landon, Manager of Anytime Fitness shared this is the 2<sup>nd</sup> year this has been held in the Fort Madison parks. They are wanting to promote wellness. Last year the top attendance was 28 people and there is a liability form each person must sign.

Pieper MOVED and Gaudette SECONDED a motion to approve ANYTIME FITNESS WORKOUT CLASSES IN CENTRAL PARK EVERY SATURDAY IN MAY. MOTION CARRIED.

- C. REQUESTING USE OF SCENIC DRIVE END FOR WEDDING:** October 21, 2017, John Settles, did not attend meeting.

- D. COMMUNITY SERVICE PROJECT OF INSTALLING SPLASH PAD IN RIVERVIEW PARK BY PLAYGROUND:** Jaden Chung, Sharon Chung and Cassie Gilbert, Jaden, who is 10 years old, shared that he would like to build a splash pad. This will not only be something fun but will burn calories and make people hungry so they will want to go somewhere and get something to eat. Decker asked if there would be an admittance charge. Chung said there will not be. He added that it will be decorative and add to the park. The water bill will be the bad thing about this but he is trying to get sponsors to help fund this i.e. banks, Aldi, Climax, etc. Decker asked how big of an area it will take and where is he wanting to put it. Chung responded by the Veteran's Memorial where there is parking and away from leaves which could plug the drain. He is planning on a budget of \$100,000. Gilbert added there is one in Oregon, IL and it costs \$14,000 to operate and to build it was \$150,000. It can be designed to match it's environment. Luna asked how he would fundraise. Chung responded that he would obtain grants and solicit donations. Sharon Chung added that he is planning on having a lemonade stand and Climax has said they will donate toward it. She said they wanted it approved before

soliciting more funds. Luna shared that it is a great idea but there are a lot of items the Board would need to discuss before they give an answer. The Board all expressed their appreciation for his hard work on this project.

It was decided to table this until the Board can discuss it.

- E. ELECTION OF CHAIRPERSON AND POSSIBLY VICE CHAIRPERSON:** Luna shared that with resignation of Tara Johnson, Chairperson from the Board that the position of Chairperson will need to be filled. He asked Decker if he was interested in the position since he is vice-chairperson. Decker responded he would accept if nominated. With Decker moving to the position of chairperson there will be an opening for vice-chairperson. Luna asked if anyone was interested in the position or wanted to nominate anyone. Pieper asked if they could nominate Garcia. Luna shared that Garcia was not there to accept or decline. Gaudette asked if it had to be done at this meeting. Luna shared it can wait till the next meeting.

Pieper MOVED and Gaudette SECONDED a motion to ELECT JIM DECKER AS PARKS, RECREATION AND DOCKS BOARD CHAIRPERSON AND THE VICE-CHAIRPERSON WILL BE DISCUSSED AT A LATER MEETING. MOTION CARRIED.

**Approved Reoccurring Events:**

Parks, Recreation and Docks Board voted, and approved, to grant Luna and Helling permission to approve reoccurring events that have been held 3 years or more in a row.

- A. FM CARE CONNECTIONS FUN DAY IN SHOPTON PARK:** June 24, 2017
- B. RIVERVIEW GAMES IN RIVERVIEW PARK:** August 26, 2017
- C. ART IN THE PARK IN CENTRAL PARK:** September 17, 2017
- D. LCA MOVIES IN CENTRAL PARK:** June 2, July 14, August 25, 2017

**Committee Liaison Reports:**

- A. Pieper: (PORT):** Missed the last meeting. Trees planted, pergola built by Rotary Club. A lot of work done along the path.
- B. Decker: (Old Settlers Association):** Vandalized-door under bandstand was kicked and busted. New sign to put up for events. Church bazaar is going to be held in park.
- C. Hall: (RiverFest):** Nothing to report.
- D. Gaudette: (Public pool):** Luna shared the YMCA decided it was too short of time to take over the swimming pool. Maybe next year. Pieper asked how this came about for approval did the City take initiative or did the YMCA. City Manager Varley stated it was mutual. Gaudette asked why the City wanted to do this. City Manager Varley stated that it made sense since their business is recreation then the City can concentrate on park maintenance. Pieper asked who would maintain this. City Manager Varley answered the YMCA would take care of the small things and the City would take care of the big.

**Director's Report:**

Luna shared Doug Krogmeier would like to present some changes at Riverview Park for the River Fest. Krogmeier shared they are trying to find a new location for trailers so the roads will not be blocked during RiverFest. They are also wanting to install a permanent area for bags and a permanent area for Kan Jam. Mike Hellige will donate dirt, ideal will donate concrete and public works will donate the anchors.

After some discussion, the Parks Board gave permission for Doug Krogmeier to make these additions to Riverview Park.

Luna shared he will be gone the week when the next meeting would take place; therefore, he would like to change it to June 14, 2017 at the Riverview Park Pavilion. Helling will send out a reminder about meeting change

Gaudette MOVED and Hall SECONDED a motion to adjourn. MOTION CARRIED. The meeting was adjourned at 6:05PM.

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Jim Decker, Chairperson