

MINUTES
FORT MADISON PARKS, RECREATION & DOCK BOARD
REGULAR MEETING – WEDNESDAY, JULY 5, 2017
RIVERVIEW PARK PAVILION, 5:00PM
FORT MADISON, IOWA

MEMBERS PRESENT: Jim Decker, Jesus Garcia, Mary Ann Gaudette

MEMBERS ABSENT: Trish Hall, Sue Pieper

CITY STAFF PRESENT: John Luna, Dawn Helling and Council Liaison Brian Wright

GUESTS PRESENT: None

Approval of Minutes:

Gaudette MOVED and Garcia SECONDED a motion to approve the minutes of the May 3, 2017 meeting. MOTION CARRIED.

Public Comments:

None

Old Business:

- A. ELECTION OF VICE CHAIRPERSON:** At the March 1, 2017 meeting, Jim Decker was nominated and elected Chairperson of the Parks Board. That left a vacancy for Vice-Chairperson. There were no nominations for Vice-Chairperson at that time. Mike Pulis was asked if he would be willing to fill that vacancy. He said he would.

Garcia MOVED and Gaudette SECONDED a motion to ELECT MIKE PULIS AS PARKS, RECREATION AND DOCKS BOARD VICE-CHAIRPERSON. MOTION CARRIED.

New Business:

- A. CALVARY ASSEMBLY OF GOD CHURCH PATRIOTIC MUSIC AND PICNIC AT FEHEY MEMORIAL SHELTER:** July 2, 2017, this event already took place and was approved by John Luna and Dawn Helling due to cancelled meeting when this was to be presented.
- B. LEE COUNTY CONSERVATION FISHING TOURNAMENT FOR KIDS IN RIVERVIEW PARK:** July 15, 2017, Clay Steele, did not listen to the message to attend the meeting; therefore, Helling shared that normally they have this tournament in Pollmiller Park but decided to have it in a different place. Will consist of kids fishing off the banks and those who have the biggest fish win prizes.

Garcia MOVED and Pulis SECONDED a motion to approve LEE COUNTY CONSERVATION FISHING TOURNAMENT FOR KIDS IN RIVERVIEW PARK. MOTION CARRIED.

- C. DISCUSS AND POSSIBLE ACTION ON ACCEPTING RESERVATIONS FOR SHELTERS ONE YEAR IN ADVANCE OF EVEN:** Luna shared there has always been a policy that a person had to wait to reserve a shelter until January 2nd of that year. There have been a lot of people, who are planning weddings, family reunions, graduation parties, etc. who would like to reserve a shelter a year in advance to start planning. Luna suggested changing this policy to allow patrons to reserve shelters a year prior to the event. Gaudette asked if there was a reason why we shouldn't change this policy. Luna stated that there was not. There was some discussion and concern about

reservations being made that far in advance and a person cancelling at the last minute. Garcia stated that there should be a deposit paid on all shelters when they reserve. Decker agreed. Councilman stated there should be a higher deposit for weddings. Pulis shared that allowing a person to reserve a shelter 1 year before the event date is sufficient. He also felt that every shelter should have a deposit and if a person cancels their reservation they forfeit their deposit.

Pulis MOVED and Gaudette SECONDED a motion to approve ALLOWING PATRONS TO RESERVE PARK SHELTERS AND OPEN SPACES UP TO ONE YEAR IN ADVANCE WITH A DEPOSIT THE SAME AMOUNT OF THE FEE FOR OPEN SHELTERS AND OPEN SPACES WITH THE CURRENT ENCLOSED SHELTER DEPOSIT, TO BE PAID, WITHIN 30 DAYS OF RESERVING SHELTER OR OPEN SPACE. DEPOSIT IS NON-REFUNDABLE IF RESERVATION IS CANCELLED. ALL FEES ARE DUE 30 DAYS PRIOR TO EVENT. FEES ARE NON-REFUNDABLE. MOTION CARRIED.

Approved Reoccurring Events:

Parks, Recreation and Docks Board voted, and approved, to grant Luna and Helling permission to approve reoccurring events that have been held 3 years or more in a row.

A. FORT MADISON CHAMBER'S RIVERVIEW GAMES: August 26, 2017

Committee Liaison Reports:

A. Pieper: (PORT): Pieper was absent; therefore, Luna shared that a lot has been done such as fence installed, trees planted and a pergola erected. Grant money is being obtained to start phase 2 toward the middle school.

B. Decker: (Old Settlers Association): Tree fell on shelter during a storm. Waiting on roofing materials to repair. There is a tree that has a split down the middle. Hoenig said he will donate some time to cut it down. Japanese Beetles have be eating leaves off of the trees

C. Hall: (RiverFest): Pre-party at Baxter's Sports Complex scheduled for July 14, 2017.

D. Gaudette: (Public pool): Lane rope was installed at deep end. Luna shared there has been a difficult patron who has caused problems. If he is a problem one more time he is no longer allowed.

Director's Report:

Nothing to report.

Garcia MOVED and Pulis SECONDED a motion to adjourn. MOTION CARRIED. The meeting was adjourned at 5:53PM.

Jim Decker, Chairperson