

## MINUTES

### **FORT MADISON PARKS, RECREATION AND DOCK BOARD REGULAR MEETING – WEDNESDAY, NOVEMBER 6<sup>TH</sup>, 2019 CITY HALL COUNCIL CHAMBERS – 5:00 P.M.**

**MEMBERS PRESENT:** Jim Decker, Sue Pieper, Ashley Balmer, Paul Wilkerson

**MEMBERS ABSENT:** Jacqueline Lumsden, Hugh Vandegriff,

**CITY STAFF PRESENT:** Larry Driscoll, Andrew McFall, David Varley

**GUESTS PRESENT:** Chuck Vandenberg (Pen City Current)

**CALL TO ORDER:** by Chairman Decker

**Approval of Minutes:** Wilkerson MOVED and Balmer SECONDED a motion to approve minutes from the September 11th, 2019 meeting. MOTION CARRIED

**Public Comments:** None

#### **Old Business:**

a. **Dog Park Progress/Projected Completion Date**

The dog park will be completed in phases with the first phase including tilling of the park and planting grass seed. Depending on how this fall progresses, tilling may be completed before winter. Option two will consist of tilling early spring, and planting seed in the summer of 2020. Phase two includes selection of fencing and installation.

b. **Central Park Bandstand Update**

This update transitioned into the Old Settlers Bandstand update. The city supplied the materials and Jim Decker volunteered to complete the work to the bandstand. The structure was originally built out of redwood and is now transitioned to vinyl and steel beams making it a low maintenance building.

#### **New Business:**

1) **Main Goal for 2020 – Parks Funding Expansion**

**By initiating volunteer-based programs, we are**

a. **Fundraiser & Volunteer Development**

i. **Community Service**

Making contact with the schools and students through school registration, parent teacher conferences, and announcements would hopefully increase our volunteer base and assist students in meeting their required community service hours. Several board members offered to visit the schools to make contact, or sit at a booth with a list of 2020 park projects where students can sign up to participate.

ii. **School Involvement**

Reaching out to the trade's and art teachers from both Central Lee, and Fort Madison High Schools would be a great asset to the Parks Department. Numerous park structures are needing repairs, some due to the flood and others from wear and tear. By creating a list of projects, the teachers would be able to choose what they wanted to tackle while completing essential work for the city.

iii. **Park Projects 2020**

Andrew and David will sit down to create a list of projects that need done throughout 2020. That list can then be brought to the board and decisions can be made on what projects to tackle first. Decker suggested installing camera surveillance throughout the downtown parks and a shed at Old Settlers Park.

**2) Discussion of Increased Lease Fees**

Increasing shelter rental fees was discussed to cover general maintenance.

**3) Approval of Adding an additional \$30 Bounce House Fee and Require Additional Insurance in City Parks**

Wilkerson MOVED and Pieper SECONDED a motion to adjourn. MOTION CARRIED.

**Adjournment:**

The meeting was adjourned.

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Jim Decker, Chairperson