

MINUTES
FORT MADISON PARKS, RECREATION & DOCK BOARD
REGULAR MEETING – WEDNESDAY, APRIL 2, 2014
CITY COUNCIL CHAMBERS, 5:00PM
FORT MADISON, IOWA

MEMBERS PRESENT: Mike Pulis, Jesus Garcia, Bobby Holtkamp, Lauri Wondra, Tara Johnson, Sheila Garcia, Council Liaison Brian Wright

MEMBERS ABSENT: Jim Decker

CITY STAFF PRESENT: John Luna, Dawn Helling

GUEST PRESENT: Bill Schmidt

The meeting was called to order by Chairperson Johnson at 5:03 p.m.

Approval of Minutes:

Pulis MOVED and Holtkamp SECONDED a motion to approve the minutes of the March 5, 2014 meeting. MOTION CARRIED.

Public Comments:

None

Old Business:

A. WELLNESS TRAILS:

A letter had been drafted for the Parks Board members to sign in support of Fort Madison's "Promoting Outdoor Recreational Trails". The board members had received copy of the letter to review.

Garcia MOVED and Holtkamp SECONDED a motion to approve the letter of support from the Parks Board for the Fort Madison's "Promoting Outdoor Recreational Trails" group. MOTION CARRIED

B. RIVERVIEW MARINA HARBOR RULES AND REGULATIONS BOOKLET:

Helling shared there was another item she would like to add in the rules and regulations booklet. Under "Winter Mooring" it says if a person is not out of winter mooring by April 30 then their boat and trailer will be removed and placed in impound. If they are impounded there is a removal fee of \$50 and a storage fee of \$12 per day will be assessed. She would like this for the summer mooring also. She would like it to read the same as for winter mooring except the wording will be that the boat must be out of the water by November 15.

Gaudette MOVED and Pulis SECONDED to add the following wording to the Marina Harbor Rules and Regulations Booklet, "The boat owner must have their boat out of the slip by November 15 or the boat will be removed and placed in impound. A removal fee of \$50 shall be charged and a storage fee of \$12 per day will be assessed. Failure to do so will also result in the forfeiture of the boat owner's slip and the denial of application for future summer mooring." MOTION CARRIED.

New Business:

A. PARK VENDOR DOCUMENTS: Luna shared there were documents originally created years ago but it needs to be updated. It is a good idea to have this updated for future vendors. Johnson asked if anyone else has wanted to do this. Luna shared no one else has except a person who wanted to have a chuckwagon in Riverview Park year ago. Ron Dunlay did have a hot dog stand by the riverboat quite a few years ago. Garcia asked if it designated where they would be able to park at Riverview Park. Luna stated it only says a person cannot park in the fire lane but the Parks Board can establish an area for a vendor to park if they wish. Garcia felt it would be best if they would set up by the shelter when there is an event. Pulis felt 6th Street would be the best place.

1. **Park Vendor Lease Application:** Wondra asked if a vendor would need insurance. Luna said they would. Garcia stated it should be on the application insurance is mandatory and also how much insurance they must have.

Wondra MOVED and Garcia SECONDED to approve the Park Vendor Lease with insurance is mandatory added. MOTION CARRIED.

2. Park Vendor Use and Management Plan:

Pulis MOVED and Gaudette SECONDED to approve Park Vendor Use and Management Plan. MOTION CARRIED.

3. Park Vendor Lease:

Holtkamp MOVED and Pulis SECONDED to approve Park Vendor Lease. MOTION CARRIED.

B. FOOD TRAILER IN RIVERVIEW PARK: Molly Butler decided not to park at Riverview Park.

C. YMCA SOCCER PRACTICE AT MIKE BOWEN FIELD: March 17, 2014 to May 2, 2014 from 5:30 PM to 7:30 PM, Luna shared this is an ongoing, yearly item.

Garcia MOVED and Wondra SECONDED to approve YMCA Soccer Practice at Mike Bowen Field. MOTION CARRIED.

D. TICOLINI DU SAROUSCH CIRCUS IN RIVERVIEW PARK PAVILION: April 8, 2014 at 7:00 PM, Luna explained the circus situation. Melinda Blindt, City Clerk, informed them they had to go before the City Council also. After they found this out they decided not to have the performance in Fort Madison.

Bill Schmidt attended and when asked if he had any business he said he was told by Luna to attend to receive permission from the Parks Board to hold a motorhome rally. Luna had not told him that but he was permitted to speak about it. The rally is called Newmar Motorhome Rally. It is a group of Newmar motorhome owners who meet and camp together. They would like to use the campground at the north end of Rodeo Arena for camping June 24-June 27, 2014. Approximately 12-20 motorcoaches will be attending. They would like have 10 picnic tables and to ask the water department for use of the fire hydrant for water. He asked if there are any other activities going on at that time. Helling said she would have to look in the reservation book. Schmidt said he would like to see about the group taking tours of the

various industries in Fort Madison. Luna informed him the group would have to provide a Certificate of Insurance naming City of Fort Madison as additional insured and would have to sign a Lease, which Helling will create.

The Parks Board unofficially approved the Newmar Motorhome Rally in Rodeo Park but will be on the May agenda.

Directors Report: Luna shared work is still being done on the marina gas situation. They have been talking to vendors about putting a credit card swiper on the gas tank. In the meantime, there will be a sign by the tank stating to contact Randy or BJ, with their cell phone numbers on it, the hours and days gas will be sold. A deck hand will be hired and start May 1. Since this position is seasonal, they can work 40 hour work weeks. They are hoping the end of May-beginning June they are hoping to have a card swiper on the tank. In the meantime, a receipt pad will be used. There will be one fee of either \$4.00 or \$5.00 per gallon. Garcia shared there were complaints last year that there was no gas and that it was too shallow. He wondered if something could be done so boats can get in and out of the harbor. Johnson asked how much it would cost to have a make shift dredging done. Luna stated it would probably be \$3,000.00 per day and will take 3 days. Luna shared a new showerhouse is being built on Scenic Drive starting next month. It will be located across from Coffey's Corner. The Rodeo Committee will be paying \$20,000.00 of the fee. He also shared there is going to be some remodeling at the Rodeo Arena. The VIP area is going to be expanded, sky boxes are going to be installed and a permanent stage will be added. Holtkamp shared some of the 660 seating is going to be eliminated to achieve this. Wondra asked if this will cause less seating. Holtkamp stated they are going to expand section 110.

Wondra MOVED and Holtkamp SECONDED a motion to adjourn. MOTION CARRIED and the meeting was adjourned at 5:50 p.m.

Tara Johnson, Chairperson