

**MINUTES**  
**FORT MADISON PARKS, RECREATION & DOCK BOARD**  
**REGULAR MEETING - WEDNESDAY, APRIL 2, 2014**  
**CITY COUNCIL CHAMBERS , 5:00PM**  
**FORT MADISON, IOWA**

**MEMBERS PRESENT:** Mike Pulis, Lauri Wondra, Tara Johnson, Mary Ann Gaudette, Jim Decker

**MEMBERS ABSENT:** Jesus Garcia, Bobby Holtkamp

**CITY STAFF PRESENT:** John Luna, Dawn Helling

**GUESTS PRESENT:** Carrie Green, Jean Peiton, Jeremy Tabor

The meeting was called to order by Chairperson Johnson at 5:02 p.m.

**Approval of Minutes :**

Pulis MOVED and Wondra SECONDED a motion to approve the minutes of the April 2, 2014 meeting. MOTION CARRIED.

**Public Comments:**

None

**Old Business:**

- A. NEWMAR MOTORCOACH RALLY IN RODEO PARK** : June 24-27, 2014, Bill Schmidt shared information about this at the last “informal” meeting.

Decker MOVED and Wondra SECONDED a motion to approve the Newmar Motorcoach Rally in Rodeo Park June 24-17, 2014. MOTION CARRIED

- B. FIRST CHRISTIAN CHURCH FUN DAY IN THE PARK AT SHOPTON PARK** : June 28, 2014, Linda Smith shared information about this at the last “informal” meeting.

Gaudette MOVED and Pulis SECONDED a motion to approve First Christian Church’s Fun Day in the Park at Shopton Park on June 28, 2014. MOTION CARRIED.

- C. FIRST BAPTIST CHURCH VACATION BIBLE SCHOOL AT SHOPTON PARK, OLD SETTLERS PARK AND IVANHOE PARK:** June 23-25, 2014 and July 21-23, 2014, Linda Green shared information about this at the last “informal” meeting. She was informed that it will have to be moved because Old Settlers Shelter will not be ready.

Gaudette MOVED and Pulis SECONDED a motion to approve First Baptist Church Vacation Bible School at Shopton Park, Old Settlers Park and Ivanhoe Park on June 23-25, 2014 and July 23-25, 2014. MOTION CARRIED.

- D. BREAST CANCER 5K SPONSORED BY FORT MADISON COMMUNITY HOSPITAL AND SHOTTENKIRK 'S AUTOMOTIVE AT RODEO PARK:** October 4, 2014, Carrie Green shared this will take place on the walking trail. Once approved, she will be sure to get insurance and a Release will need to be created and signed.

Wondra MOVED and Decker SECONDED a motion to approve Breast Cancer 5k sponsored by Fort Madison Community Hospital and Shottenkirk's Automotive at Rodeo Park on October 4, 2014. MOTION CARRIED.

- E. **PAWS 5K AT RODEO PARK:** Already took place with no problems but needed to be voted on.

Pulis MOVED and Gaudette SECONDED a motion to approve PAWS 5k at Rodeo Park. MOTION CARRIED.

**New Business:**

- A. **ILLINI FISHING TOURNAMENT AT RIVERVIEW MARINA:** September 25-27, 2014, Jean Peiton shared fishers will be coming in town on the 25<sup>th</sup>. Luna asked if they will be setting up and weighing in at the same place as the last fishing tournament. Peiton said she assumed they would. She asked if dredging is going to be taking place at that time. Luna said it will not take place until after October 31 which is when boats are to be out of summer mooring.

Decker MOVED and Gaudette SECONDED to approve the Illini Fishing Tournament at Riverview Park. MOTION CARRIED.

- B. **RIVERVIEW GAMES IN RIVERVIEW PARK :** August 23, 2014, Jeremy Tabor shared they would like to use the park from 10AM-2PM and that it will be similar to last year. There will be children's games and a volleyball tournament for adults, which may run into the early evening. Barricades will be needed along the road. The event will be kicked off by attempting the world record of human chain again. This time the goal is 350-400 people. Food vendors will be welcome to set up. Riverview Shelter house will be needed. Luna informed him next year he will not be required to present this to the Parks Board since it will be considered a reoccurring event.

Pulis MOVED and Wondra SECONDED to approve Riverview Games in Riverview Park on August 23, 2014. MOTION CARRIED.

**Directors Report :** Luna shared bids have been sent out for playground equipment for all parks. The bond issue will pay for it. Each playground will be unique. City Manager Smith and Luna favors a company called Bowen Equipment from Marshalltown, IA., but the City Council will decide. Bids will be handed out on June 17, 2014 and the bid winner will be notified on June 18, 2014.

Raptors, Rifles, Reenactors will take place again this year and they would like to keep it in the Old Fort but it has grown enough that it may have to expand outside of the fort.

June 15, 2014 the Hershey Relay State Finals will take place in Marshalltown, IA.

PORT Committee would like to be under the Parks Board, therefore, a liaison from the Park Board will need to be appointed. Johnson appointed Wondra as the liaison. Luna informed her the next meeting is July 2, 2014.

There have been complaints from the YMCA softball league about the conditions of the fields, etc. After some research, it has come to the Parks Department's attention the Lease expired 2 years ago. Luna has asked Helling to recreate it. Wondra shared she is disappointed they do not put anything back into the park. Luna shared there has been a problem with the YMCA personnel not locking up the bathrooms at Shopton Shelter after use. There have also been problems with the bathrooms being "trashed" at Victory Field. Johnson suggested the City put up cameras at the parks. Luna stated it is too expensive but they have asked the police to patrol around them. Gaudette shared there is graffiti at the playgrounds.

Helling shared she has been notified of this.

Jim Decker gave an update on the new shelter at Old Settlers Park. He feels there should be a \$25.00 fee to use the restroom facility when rented. Rules should be set up and on rental contract. Luna and Helling informed him there is already a list of rules for all shelters. Luna asked if there is going to be room in the bathroom for a baby changing station. Decker shared there will not but it will be handicap accessible. It cannot be rented out until after June 27, 2014. The kitchen area will only be rented out for bigger functions. The storeroom will have shelves, a freezer and refrigerator. June 27, 2014 will be the shelter dedication. Luna asked Helling to create a rental agreement for Old Settlers with rules and a deposit fee. The rental fee will remain the same. This will be put on the agenda for July 2, 2014.

Luna shared about an incident at Riverview Park Pavilion. The people who rented it left a mess and was informed they would not be getting their deposit back. They caused a big problem with it. Luna shared after figuring out the expense of cleaning it and labor they will be reimbursed \$50.00 pending their deposit check clears.

Decker MOVED and Gaudette SECONDED a motion to adjourn. MOTION CARRIED and the meeting was adjourned at 5:43 p.m.

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Tara Johnson, Chairperson