

**MINUTES**  
**FORT MADISON PARKS, RECREATION & DOCK BOARD**  
**REGULAR MEETING – WEDNESDAY, AUGUST 6, 2014**  
**CITY COUNCIL CHAMBERS, 5:00PM**  
**FORT MADISON, IOWA**

**MEMBERS PRESENT:** Mike Pulis, Jesus Garcia, Tara Johnson, Mary Ann Gaudette, Jim Decker and Bobby Holtkamp

**MEMBERS ABSENT:** Lauri Wondra

**CITY STAFF PRESENT:** John Luna, Dawn Helling and City Council Liaison Chris Greenwald

**GUESTS PRESENT:** Tim Gobble, Angie Budnick, Mike Chapman

The meeting was called to order by Chairperson Johnson at 5:03 p.m.

**Approval of Minutes:**

Holtkamp MOVED and Gaudette SECONDED a motion to approve the minutes of the July 2, 2014 meeting. MOTION CARRIED.

**Public Comments:**

None

**Old Business:**

- A. FORT MADISON YMCA BALL FIELD LEASE AGREEMENT:** #16 “Restoration of Premises” was added, by request of the Parks Board members, to cover restoration of premises in the event there is damage.

Holtkamp MOVED and Decker SECONDED a motion to approve the 2014-2015 FORT MADISON YMCA BALL FIELD LEASE AGREEMENT. MOTION CARRIED.

- B. REVIEW, DISCUSS AND TAKE POSSIBLE ACTION ON RENTAL AGREEMENT FOR FEHEY MEMORIAL SHELTER AT OLD SETTLERS PARK:** Parks Board was happy with the changes made to the agreement.

Decker MOVED and Garcia SECONDED a motion to approve the RENTAL AGREEMENT FOR FAHEY MEMORIAL SHELTER AT OLD SETTLERS PARK. MOTION CARRIED.

- C. REVIEW, DISCUSS AND TAKE POSSIBLE ACTION ON NO LONGER ACCEPTING CHECKS FOR SHELTER FEES AND DEPOSITS:** Luna shared an incident that happened with Riverview Pavilion where it was left a mess and the City kept the renter’s deposit check because of it. The person stopped payment on the deposit check. He shared it would be better not to accept checks so incidents like this does not happen. Cash, credit and debit cards should only be accepted for shelter fees and deposits.

Gaudette MOVED and Holtkamp SECONDED a motion to approve NO LONGER ACCEPTING CHECKS FOR SHELTER FEES AND DEPOSITS. MOTION CARRIED.

**New Business:**

- A. **ART IN THE PARK IN CENTRAL PARK:** September 21, 2014, Brian Riggs, was not required to attend due to being a reoccurring event.

Holtkamp MOVED and Decker SECONDED a motion to approve ART IN THE PARK in Central Park September 21, 2014. MOTION CARRIED

- B. **BIG BUCKLE BASH ON AVENUE G:** August 16, 2014, Tim Gobble shared he talked to Police Chief Niggemeyer and City Clerk Blind about where the streets should be blocked. Has talked to Scott Green, Streets Supervisor, about barricades, tables and trash cans. It will basically be set up the same as previous years. There are currently 7-8 vendors registered and they are from crafts to food.

Holtkamp MOVED and Decker SECONDED a motion to approve BIG BUCKLE BASH ON AVENUE G August 16, 2014. MOTION CARRIED.

- C. **PORT SPOOKTACULAR BOOATHALON 5K RUN/WALK WITH BIKE RACE IN RIVERVIEW PARK:** October 25, 2014, Angie Budnick shared it is a fundraiser for the PORT program, which is a sub-committee of Parks Board. Riverview Park and Riverview Park Pavilion will be needed from 6am-2pm.

Pulis MOVED and Gaudette SECONDED a motion to approve PORT SPOOKTACULAR BOOATHALON 5K RUN/WALK WITH BIKE RACE IN RIVERVIEW PARK October 25, 2014. MOTION CARRIED.

- D. **FORT MADISON YMCA SOCCER FIELD LEASE AGREEMENT:** Luna shared FMHS will be practicing in West Point this year so it won't be a problem.

Gaudette MOVED and Garcis SECONDED a motion to approve the FORT MADISON YMCA SOCCER FIELD LEASE AGREEMENT. MOTION CARRIED.

- E. **FMHS CROSS COUNTRY MEET AT RODEO PARK :** September 18, 2014, Luna shared this is a reoccurring event.

Garcia MOVED and Holtkamp SECONDED to approve the FMHS CROSS COUNTRY MEET AT RODEO PARK September 18, 2014. MOTION CARRIED.

- F. **REVIEW, DISCUSS AND TAKE POSSIBLE ACTION REGARDING USE OF RODEO PARK SOFTBALL FIELDS (#1 AND #2):** Luna shared there are 2 parties wanting to lease these fields but when the RexPlex is built they will be needed for practices. He feels it should be left the way it is where they call him to reserve the fields and it is first come, first serve. Holtkamp felt they should continue being used as practice fields but they need to be maintained. Johnson shared they are in bad shape especially the dugouts and need to be kept up to par. Luna agreed maintenance needs to be done and kept up. Johnson suggested asking the high school building trades department to build dugouts. Garcia asked if the tournaments at RexPlex are sanctioned and Johnson responded they are. Councilman Greenwald wondered if City should figure out the dimensions of the fields if they are sanction size or not. Luna shared the Rodeo Committee has asked if they could use the softball fields for livestock. City gave them

permission last year and there were no problems. The Parks Board agreed to give them permission as long as it is in good condition after.

Decker MOVED and Pulis SECONDED to NOT LEASE OUT RODEO PARK SOFTBALL FIELDS (#1 AND #2) AND TAKE RESERVATIONS ONLY. MOTION CARRIED.

**Directors Report:** Luna announced it was Pulis' last meeting due to him moving to Florida. Johnson presented him with a plaque for his years of service with the Parks Board. Luna announced Michael Chapman will be taking his place on the board. He asked the board if they were okay with moving September's meeting to the 10<sup>th</sup> instead of the 3<sup>rd</sup> due to that being the first day of the rodeo. Parks Board agreed. Holtkamp asked if the plans to dredge Riverview Marina in the fall are still in the works. Luna stated that it is still going to take place. Chapman stated the volleyball net in Riverview Park is too short for the Riverview Games volleyball tournament. They are only about 4 feet tall and they need to be 6 feet. He said a quick fix would be to use 4x4s and this could easily be done.

Holtkamp MOVED and Garcia SECONDED a motion to adjourn. MOTION CARRIED and the meeting was adjourned at 5:50 p.m.

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Tara Johnson, Chairperson