

**MINUTES**  
**FORT MADISON PARKS, RECREATION & DOCK BOARD**  
**REGULAR MEETING – WEDNESDAY, MARCH 4, 2015**  
**CITY COUNCIL CHAMBERS, 5:00PM**  
**FORT MADISON, IOWA**

**MEMBERS PRESENT:** Mike Chapman, Jesus Garcia, Mary Ann Gaudette and Jim Decker

**MEMBERS ABSENT:** Tara Johnson, Bobby Holtkamp and Lauri Wondra

**CITY STAFF PRESENT:** John Luna, Dawn Helling, Councilman Chris Greenwald, City Manager David Varley

**GUESTS PRESENT:** Andy Andrews, Michael Richards, Linda Lair, Mark Lair, Andrew Weise

The meeting was called to order by Vice Chairperson Decker at 5:00 p.m.

**Approval of Minutes:**

Garcia MOVED and Gaudette SECONDED a motion to approve the minutes of the January 7, 2015 meeting. MOTION CARRIED.

**Public Comments:**

None

**Old Business:**

- A. NLCHS & SANTA FE HISTORICAL SOCIETY'S TRAIN TRACKS AND MINI MEET AT RIVERVIEW PARK PAVILION:** Andy Andrews shared this event is held every year and there is always a good response. Andrews asked if he could come before the parks board in September to request using the pavilion for this event for next year. Luna said that would be fine.

Chapman MOVED and Gaudette SECONDED a motion to approve the NLCHS & SANTA FE HISTORICAL SOCIETY'S TRAIN TRACKS AND MINI MEET AT RIVERVIEW PARK PAVILION. MOTION CARRIED

- B. APPROVE 10% INCREASE IN SLIP FEES FOR 2015 SEASON:** Luna shared a straw pole had already been taken of the parks board members to approve this so it could be reflected on the Summer Mooring Agreements, which had to be sent out. It just needed to be voted on and approved formally.

Garcia MOVED and Chapman SECONDED a motion to approve a 10% INCREASE IN SLIP FEES FOR 2015 SEASON. MOTION CARRIED

**New Business:**

- A. OLD SETTLERS ASSOCIATION EVENTS FOR 2015:** Cheryl Decker shared events that will be held over the summer. She shared that the Fahey Memorial Shelter was completed last summer and that Mrs. Fahey is donating money to purchase new trash receptacles, landscaping and refurbish the park benches.

Gaudette MOVED and Garcia SECONDED a motion to approve OLD SETTLERS ASSOCIATION EVENTS FOR 2015. MOTION CARRIED

- B. OLD FORT DEDICATION IN PAVILION:** March 18, 2015, Andy Andrews shared there will be a full day of events, which will end with a dinner honoring the 2014 volunteers. Ed Bearss, who is a nationally known speaker, will be in Fort Madison for the events. Andrews asked if the parks board could also waive the fee since this is a City event.

Garcia MOVED and Chapman SECONDED a motion to approve OLD FORT DEDICATION IN RIVERVIEW PARK PAVILION AND TO WAIVE THE RENTAL FEE AND DEPOSIT. MOTION CARRIED

- C. INDEPENDENT FILM COMPANY VIEWING IN PAVILION:** The representative did not show, therefore, this was not discussed.

- D. HY-VEE COMMUNITY EASTER EGG HUNT IN RODEO PARK:** March 28, 2015, Luna shared this is a reoccurring event but was usually sponsored by the Fort Madison Disc Golf League who will be providing the insurance. There have never been any problems.

Chapman MOVED and Gaudette SECONDED a motion to approve the HY-VEE EASTER EGG HUNT IN RODEO PARK. MOTION CARRIED.

- E. PARISH PARTNERS COMMUNITY EASTER EGG HUNT IN CENTRAL PARK:** March 29, 2015, Luna shared this is a reoccurring event with no problems.

Chapman MOVED and Garcia SECONDED a motion to approve the PARISH PARTNERS EASTER EGG HUNT IN CENTRAL PARK. MOTION CARRIED.

- F. RELAY FOR LIFE 5K IN RODEO PARK:** May 1, 2015, Luna shared this is a reoccurring event and asked Helling to share more information since she is on the Relay for Life Committee. Helling shared the 5k is a kick-off event for Relay for Life. It is always well attended. The theme for North Lee County's Relay for Life is "Don't Stop Believing". For an additional fee participants can register their dog and will receive a bandana.

Garcia MOVED and Gaudette SECONDED a motion to approve the RELAY FOR LIFE 5K IN RODEO PARK. MOTION CARRIED.

- G. PAWS 5K IN RODEO PARK:** May 23, 2015, Sandy Brown, PAWS Director, shared there was a good turn out last year. Over 100 walkers participated and 50 of them had dogs with them. There were no problems. It will be from 6:30am-12:00pm.

Chapman MOVED and Garcia SECONDED a motion to approve the PAWS 5K IN RODEO PARK. MOTION CARRIED.

**H. HARMONY BIBLE CHURCH TO LEASE/RENT RIVERVIEW PAVILION TWO DAYS PER WEEK FOR CHURCH SERVICES:** Andrew Weise, Harmony Bible Church, shared Harmony Bible Church would like to rent the pavilion for Sundays and one other day during the week either Tuesday, Wednesday or Thursday evening. Will pay for half (up to \$10,000.00) of the expense to have the pavilion sound treated; would like a room to store their equipment in; a door installed in the hallway leading to the main room; and shades installed in the overhead windows at their cost. Since they are paying for the sound treatment, they would like to have a reduced fee of a one-time deposit of \$200.00 and \$100.00 per week. Garcia asked if this will be a problem and cause the City to lose money with rentals. Helling responded there really aren't enough people who want Sunday to affect it. Luna shared Larry Driscoll, Public Works Director, has a door that can be used.

Chapman MOVED and Gaudette SECONDED a motion to approve HARMONY BIBLE CHURCH TO LEASE/RENT RIVERVIEW PAVILION TWO DAYS PER WEEK FOR CHURCH SERVICES. MOTION CARRIED.

**I. DISCUSSION AND POSSIBLE ACTION TO REVISE RIVERVIEW PAVILION WEEKEND (3 DAY) RENTAL FEE:** Luna shared right now the pavilion can be rented Friday through noon on Sunday for \$400.00 with a \$200.00 deposit. He said this is going to have to change now that Harmony Bible Church will be using the pavilion on Sundays. It will have to be changed to Friday and Saturday for \$400.00 with a \$200.00 deposit.

Garcia MOVED and Chapman SECONDED a motion to approve REVISING RIVERVIEW PAVILION WEEKEND (3 DAY) RENTAL FEE TO WEEKEND 2 DAY FEE. MOTION CARRIED.

**J. FORT MADISON METHODIST CHURCH TO SERVE ICE CREAM IN CENTRAL PARK DURING CITY BAND CONCERTS (EXCLUDING JUNE 7):** Luna shared every year Fort Madison Methodist Church sells ice cream in Central Park during the City Band concerts. The only day they don't is June 7 because the Rotary Club has a barbeque and sells food.

Chapman MOVED and Gaudette SECONDED a motion to approve FORT MADISON METHODIST CHURCH TO SERVE ICE CREAM IN CENTRAL PARK DURING CITY BAND CONCERTS (EXCLUDING JUNE 7). MOTION CARRIED.

**K. RENEW LEASE AGREEMENT WITH BUILDING MATERIALS:** Luna shared one of Building Materials' buildings are on City property by Willow Patch boat ramp, therefore, the City has to have a lease with them.

Chapman MOVED and Garcia SECONDED a motion to approve RENEWING THE LEASE AGREEMENT WITH BUILDING MATERIALS. MOTION CARRIED.

**Directors Report:**

Luna updated about the dredging, which the mechanical part is now taking place. Newt Marine is dredging the area where the slips are then once they are finished the slips can be reinstalled.

Larry Driscoll will be requesting bids for the hydraulic dredging part, which will dredge the rest of the marina. Parks department is in the process of working on the building at the marina. An attendant will be hired to work 40 hours a week mainly Wednesday through Sunday 8am-4pm. There have been 8 applicants and he will be conducting interviews the week of March 23<sup>rd</sup>.

Chapman asked about Memorial Day since it falls on a Monday. Luna shared he may have another employee down there. Boating supplies will be sold out of the marina building. Dave Behne will be giving a supply list. He also shared he is looking into having vending machines inside the building and have been in contact with a company in Burlington. The vending company will also supply a change machine and an ATM machine.

The Fort Madison Music Boosters are interested in running the swimming pool concession stand this summer. Parents and teens will be involved.

The City was able to recoup the \$200.00 from Barbara Riley from the deposit check, for the pavilion, she stopped payment on.

Garcia asked if the YMCA is still planning on using the Shopton field and the Victory field because there was an article in the paper that they will be utilizing the new sports complex. Luna stated they will only use the sports complex for games.

Luna shared the riverboat is supposed to be gone next month.

Chapman MOVED and Gaudette SECONDED a motion to adjourn. MOTION CARRIED and the meeting was adjourned at 5:53 p.m.

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Jim Decker, Vice Chairperson